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| SUNDAY ABIGAIL offor  **Address**: Oworonshoki Lagos, Nigeria  **Phone**: 070458555949  **Email:** [sundayabigailoffor@gmail.com](mailto:sundayabigailoffor@gmail.com)  github |
| **Career Objective**  Motivated and tech-savvy SSCE and NECO certificate holder with strong skills in Microsoft Office, web design, and basic coding. Seeking an opportunity to work in a dynamic environment, where I can apply my skills, support team goals, and grow professionally in the tech field. |

# Experience

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| **Coding Trainee / Intern** AYP Center — June 2025 to August 2025   * Learned and practiced coding (HTML, CSS, JavaScript, GitHub). * Completed multiple hands-on projects, including a **Capstone Project**. * Built responsive web pages, galleries, and functional websites. * Learned how to save, update, and share coding projects using GitHub   **Volunteer Student Assistant(2o20-2024)**   * Helped tutors prepare and copy lesson topics (up to 40% of content). * Created simple PowerPoint presentations for school activities. |
| **2020 – 2024** **Microsoft Office Assistant / Trainee Developer – Heaven Gate Computer Center, Calabar**   * Designed and created PowerPoint presentations for clients and internal use. * Provided customer care and supported clients with their tech needs. * Improved communication and service delivery skills. |

# Education

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| **SSCE & NECO Certificate** — *Natan Model Secondary School, Cross River State* 2018 – 2024  **First School Leaving Certificate (FSLC)** — *Cash Them Young Nursing and Primary School, Cross River State* 2012 – 2018 |
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# Skills

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| * HTML * CSS * JavaScript (basic) * Microsoft PowerPoint, Microsoft Word | * Time management & organization * Personal growth and self-development |

# Activities

Enjoy organizing tasks, typing documents, assisting others, learning digital tools, and focusing on personal growth.